



Whitecliffe Community Liaison Meeting

Tuesday 24 November 2020

This meeting did not take place in person due to Government advice re Covid-19. It was held via Video Conference.

1.0	<p>Present:</p> <p>Cllr Danny Nicklen, Ebbsfleet ward Cllr Sacha Gosine, Ebbsfleet ward Nigel Hoad, Castle Hill Residents' Group Rev Penny Marsh, SEBA Pioneer Minister for Kent Thameside Paul Boughen, Community Building Manager, EDC Fraser Pollock, Property Manager, RMG Craig Morrison, Estates and Community Centre Manager, RMG Anna Komajda, Project Manager, Camland Consulting Claire Winterflood, Communications Consultant</p>	Note
1.1	<p>Apologies:</p> <p>Peter Nelson, Director, Henley Camland Cllr Peter Harman, Swanscombe & Greenhithe Town Council Cllr Sue Butterfill, Swanscombe & Greenhithe Residents Association Jason Clitherow, Castle Hill Neighbourhood Watch Susan Saunders, Community Liaison Officer, Countryside Sophie Hargreaves, Clarion Housing Sian Harris, Clarion Housing Che Eade, Senior Planner, EDC Cllr Anna Munday, Bean Parish Councillor Mark Cawthorne, Castle Hill Residents' Group Haylee Austin, Valley Gardens/Knockhill Billy Unsworth, Community Warden</p>	Note

PLANNING UPDATE

	MINUTE	ACTION
2.0	<p>Overall Update</p> <p>As at 6 November, there were 975 completions.</p> <p>Progress on site Recent aerial photos were shared on screen showing completed earthworks in Ashmere and Alkerden.</p> <p>Countryside groundbreaking Susan Saunders from Countryside sent apologies for the meeting but shared in advance that Countryside will be holding a groundbreaking on site on 3</p>	<p>Note</p> <p>Note</p> <p>Note</p>

	<p>December to officially note the start of their new phase. Cabins are now on site and things are moving forwards. Countryside is liaising with partner Clarion Housing re community engagement. Countryside is also taking part in the North Kent apprenticeships fair.</p> <p>Community Centre re-opening Craig confirmed following lifted restrictions, the centre will open again on 2 December, with the rule of six in place for meetings.</p>	ALL
2.1	<p>Planning <i>An Application Schedule is attached to the minutes</i></p>	Note
2.2	<p>Health Impact Assessment The 1,000 unit occupation trigger will be in place by the end of the year so the Health Impact Assessment to identify what is required is due. HC is expecting a first draft this week.</p>	HC
2.3	<p>Launch of new travel options HC has provided funding for two new travel options for residents at Castle Hill. The new ArrivaClick bus service will replace the existing 484/485/485a service from Monday 30 November. This new 'flexible' minibus service offers a 30% discount to residents which will be applied on booking with the code Ebbs30res.</p> <p>A car club scheme run by Enterprise Rent-a-Car will be available in early December. Residents have free membership and £50 travel credit for one year. The nearest car club vehicle for residents will be at Castle Hill Community Centre where there will be a marked bay.</p> <p>Please see attached information which will be uploaded to RMG's portal. Arriva is providing posters and a banner for the community centre. They are also advertising the new service on the existing buses/stops. Everyone is encouraged the share the information provided with their networks.</p>	ALL
2.4	<p>PCSOs EDC and HC are now working on the contract and costings and still need to ensure the best fit with the S106 police contribution. <i>Post meeting note – Kent Police responded to Cllr Nicklen to say that contracts are being sent to EDC w/c 7 December. Once contracts are agreed, recruitment will begin.</i></p>	EDC

ESTATE MANAGEMENT

	MINUTE	ACTION
3.0	<p>Secured by Design review EDC continue to chase Persimmon who confirmed that bollard lights in Swann Street are missing from the original planning approval.</p>	EDC
3.1	<p>Letts Lane Flats – AGM The AGM will be held face/face when allowed. RMG confirmed that residents can apply to join as Directors at any time regardless of an AGM and are encouraged to contact RMG to take this forward. There are currently three residents' directors.</p>	RMG

3.2	Broken Bandstand Tiles The bandstand tiles have been replaced through the insurance so not cost has been passed onto residents. A longer-term solution is being considered.	RMG
3.3	Amazon Lockers HC will continue to liaise with Newcrest re any commercial operators who would be willing to install lockers, as contracts and terms for new operators are agreed.	HC
3.4	De-Fib Machine for Castle Hill RMG has received a quote from a company to install and service a freestanding De-Fib machine. RMG will share the quote with Cllr Peter Harman and EDC who offered to contribute 50% each of the cost.	RMG
3.5	Footpath to Ebbsfleet Green This is now open and all work completed.	Note
3.6	Embleton Lane and Clapper Knapper street signs HC will install their street signs w/c 7 December. HC and EDC have chased Barratt and Persimmon to install the street signs they are responsible for.	RMG
3.7	Southfleet Road pedestrian crossing <i>Post-meeting update - The costs for doing this work are being estimated and EDC is applying for permits for construction. Anticipated start on site Spring 2021.</i>	EDC
3.8	Parking RMG will chase David Wilson Homes re a completion date for their work adjacent to Whitecliffe Road, so parking enforcement can be undertaken when the work has finished.	RMG
3.9	Broken fencing on roundabout as you leave Castle Hill HC is liaising with EDC to get this repaired.	HC
3.10	Speeding traffic on Castle Hill Road 20 mph signs have been installed and tree splay cut back. Penny asked if light up speed signs could be installed? HC is confirming with KCC whether the road has been designed for 30mph. If so, 20 mph signs cannot be installed until the road is adopted.	HC
3.11	7-tonne restriction for vehicles sign into Castle Hill. X 4 additional plates have now been installed as requested, but are going to be changed to "Except for access" at KCC's request. New signs have been ordered.	Note
3.12	Streetlights on bus lane HC confirms that any missing shields re luminance have been installed.	Note
3.13	Replacing banner A new banner is required due to damage from water diversion works. Planning permission is needed which will likely take around eight weeks for approval. Application will be submitted early December. Installation expected beginning of February.	HC

ANY OTHER BUSINESS

4.0	Nigel Hoad retirement Committee members would like to thank Nigel Hoad for his contribution to this group over several years and wish him all the very best for his retirement.	Note
4.1	Guly Indian Street Food Truck Members commented on the excellent food and service from the above truck who served outside the community centre. It is hoped they'll be returning soon!	Note
4.2	Roving carol service Penny has submitted plans for the above to HC. HC's Health and Safety team is reviewing.	HC
4.3	H & S Assessment by Timberplay They will shortly be on site ref the Country Park and Village Green.	RMG
4.4	Repairs to Phase 1 knee rails Just one or two remain but otherwise all done.	RMG
4.5	Lighting Testing HC advised that there will be some light testing carried out in Castle Hill South w/c 17 December. This is for the proposed lighting bollards in the linear park down to the lake.	HC

DATE OF NEXT MEETING

5.0	Tuesday 19 January, 1pm, via Microsoft Teams. A calendar invitation will be sent.	CW
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WHITECLIFFE